The MSU Women’s Resource Center is proud to announce a call for nominations for the inaugural *Inspirational Woman of the Year Award*. If you know an inspirational woman you believe should be recognized for her commitment to Michigan State University and the community, we encourage you to nominate her for this prestigious award.

**The Award:**

The *Inspirational Woman of the Year Award* recognizes the achievements of women staff and faculty affiliated with Michigan State University (including main campus and all off-site and satellite campuses). The award highlights woman-identified individuals who demonstrate integrity, leadership, quality performance, integrative and inclusive action, and influence on campus and in the community. The goal is to elevate and advance MSU’s culture of appreciation for the courageous and empowering work of the women change agents at MSU. Three individuals will be honored—one in each nomination category as outlined below. Recipients of the *Inspirational Woman of the Year Award* will be recognized in January 2015.

**Nomination Process:**

Nominations may be submitted by staff, faculty and students who work closely with their nominee and can address the achievements, impact and performance of the nominee. Each nomination packet must include the “Entry Form”, Letter of Nomination, 2 Letters of Support from coworkers, colleagues, or others who work closely with the nominee and can address the nominee’s qualifications as outlined in the letter of nomination, Nominee Resume/CV, and any other supporting documents (optional).

The Letter of Nomination must address the nominee’s qualifications, the nominator’s relationship with the nominee (coworker, supervisor, etc.), and an explanation of how the nominee fits one of the categories of nomination and all criteria outlined below.

**Deadline for nominations: Friday, October 24, 2014**

Submission process: Submit nomination packet as a PDF to the MSU Women’s Resource Center at wr@msu.edu or via mail to: MSU Women’s Resource Center, ATTN: Lydia Weiss, 49 Abbot Road, 332 Union Building, East Lansing, MI 48824-1029.

**Categories of Nomination:**

Nominators are required to place the nominee into one (1) category selected from the following three (3) categories:

**Professional Achievement:** Candidate demonstrates a unique drive and passion within their career and positively influences the culture of excellence at MSU.

**Community Engagement:** Candidate demonstrates commitment to engaging and advancing communities and organizations at MSU and in the greater Lansing community through service/volunteerism, leadership and/or other involvement.

**Culture of Empowerment:** Candidate demonstrates dedication to the advancement and empowerment of women on campus and in the community through mentoring, programs, and other leadership opportunities.

**Criteria:**

- Nominee must be affiliated with Michigan State University (including main campus and all off-site and satellite campuses)
- Nominee must be woman-identified
- Nominee must exemplify leadership, integrity and influence on campus and in the greater Lansing community
- Nominee must demonstrate a commitment to improving the lives of women through service/volunteerism, mentoring and/or innovative initiatives
- Nominee must contribute to advancing equality at MSU and/or the greater Lansing community
- Nominee must uphold Michigan State University’s core values of quality, inclusiveness and connectivity
Please complete the entry form and attach all additional documentation. The deadline for nominations is Friday, October 24, 2014.

Send all documentation as a PDF to the MSU Women’s Resource Center at wrc@msu.edu or via mail to: MSU Women’s Resource Center, ATTN: Lydia Weiss, 49 Abbot Road, 332 Union Building, East Lansing, MI 48824-1029.

Nominee Information:

Name: ____________________________________________ _______________________________________________________

Affiliation with Michigan State University: ________________________________________________________________

Department: __________________________________________ ______________________________________________________

Category of Nomination: ____________________________________________________

Nominator Information:

Name: ____________________________________________ _______________________________________________________

Title: ______________________________________________ _______________________________________________________

Department: ______________________________________ _______________________________________________________

Address: __________________________________________ _______________________________________________________

Email: ______________________________________________ _______________________________________________________

Phone: ______________________________________________ _______________________________________________________

Checklist:

☐ Entry Form

☐ Letter of Nomination

☐ Nominee Resume/CV

☐ Two (2) Additional Letters of Support from coworkers, colleagues, or others who work closely with the nominee and can address the nominee’s qualifications as outlined in the Letter of Nomination

☐ Optional: Additional documents of support regarding the nominee’s achievements

DEADLINE FOR SUBMISSIONS: Friday, October 24, 2014

Questions regarding the nomination process? Contact Lydia Weiss at weisslyd@msu.edu or 517-353-1635.